# AASHTOWare Project Civil Rights & Labor™



The AASHTOWare Project Civil Rights & Labor™ module enables agencies to collect and process the data required to meet federal and state requirements for civil rights and labor compliance activities.

#### STREAMLINE FEDERAL REPORTING AND COMPLIANCE



## More Effective Contract and Payroll Management

Effectively manage DBE, EEO, OJT, and labor compliance activities with monitoring and reporting functionality of prime and subcontractor data. Both agencies and contractors save time and money with certified payroll submission and automatic error checking functionality.



### Provide Key Contributors with Secured Access

In order to promote consistency and transparency, external parties can access the application to view information and submit certified payroll data, bidder data, proposed or revised DBE and SBE commitments, and subcontract payments. External entity access is restricted based on the agency protocols to secure sensitive data.





#### **Ensure Compliance with Extensive Reporting Tools**

The functionality to generate base reports and the option to create custom reports ensures agencies are meeting federal standards. Examples of key base reports include the Uniform Report of DBE Commitments/Awards and Payments, Bidder's List, End-of-Month Trucking, FHWA 1392, OJT Employment Information Report, Overtime Wage Rate Report, Contract Clearance Report, and more.



#### Upload Data Offline and On-the-Go

The Infotech Field Interviewer™ mobile application interfaces with the AASHTOWare Project Civil Rights & Labor software so field personnel can capture field interview data on a mobile device, even when offline, and automatically sync the data with the AASHTOWare Project unified database. The app also supports the system's analysis of field interview data against submitted certified payroll.



#### Meet Key Regulations with Comprehensive Monitoring

The AASHTOWare Project Civil Rights & Labor module is designed to help agencies easily meet federal and state requirements for civil rights and labor by simplifying data collection and processing. By using the module in concert with the AASHTOWare Project unified database, agencies can meet the following regulations:

| Function                                                                                     | Reporting Data                                                                                                                                                                           | Regulation                                                                                                          |
|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Equal Employment Opportunity Monitoring                                                      | Demographic project data, compliance reviews                                                                                                                                             | EEO External Contract Compliance<br>23 Code of Federal Regulations Part 230 Subpart<br>A; and Executive Order 11246 |
| On-the-Job Training (OJT) and<br>Apprentice Monitoring                                       | OJT annual and contract goals, OJT and apprentice hourly tracking                                                                                                                        | 23 CFR Part 230.111, 29 CFR Part 29                                                                                 |
| Labor Regulations Monitoring                                                                 | Federal and State prevailing wage decisions                                                                                                                                              | Davis-Bacon & Related Acts Compliance (DBRA)                                                                        |
|                                                                                              | Classification, Wage, and Fringe data per contract, per vendor                                                                                                                           | Contract Work Hours and Safety Standards Act (CWHSSA)                                                               |
|                                                                                              |                                                                                                                                                                                          | FHWA-1273                                                                                                           |
| Disadvantaged Business Enterprise<br>(DBE) and Small Business<br>Enterprise (SBE) Monitoring | DBE and SBE certification tracking, Prompt Pay<br>reports, Good Faith Effort tracking, Bidder's<br>information, DBE Triennial goals, and DBE and<br>SBE Goals and Commitment monitoring. | 49 CFR Part 26                                                                                                      |

#### BREAK DOWN SILOS WITH A USER-DRIVEN UNIFIED DATABASE

All AASHTOWare Project modules work seamlessly together in a unified database promoting communication and collaboration. Because the AASHTOWare Project software was designed to work easily with other systems, it can act as the single source of truth for your construction contract data, helping you make data-driven decisions related to your construction program in real time.



To learn more about the AASHTOWare Project Civil Rights & Labor module and the unified database, contact AASHTO or the AASHTOWare contractor:



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